

# **W A R N I N G**

## ***THIS CONTRACT INVOLVES HAZARDOUS MATERIAL***

**SEE SEPARATE HAZARDOUS COMPONENT SAFETY  
DATA STATEMENTS FOR TECHNICAL DATA  
AND SAFETY REQUIREMENTS**

(TITLE OF END ITEM AND IFB, RFQ, RFP'S, ETC. OR CONTRACT NUMBER)  
DAAE20-99-R-0079

Barrel Assembly and Breech Bolt for the M240 MG

**FIRMS MUST HAVE ADEQUATE FACILITIES  
FOR HANDLING AMMUNITION, EXPLOSIVES,  
or other unique military related dangerous material  
involved that could adversely affect personnel and  
property in the event of explosion, fire or exposure.  
Prior to contract award, the Government will thoroughly  
investigate the ability of prospective contractor to  
comply with safety requirements.**

**SPECIAL PACKAGING INSTRUCTION**Form Approved  
OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 30 days per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, Va 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project(0704-0188), Washington, D.C. 20503. Please do not return your form to either of these addresses.

1. PART OR DRAWING NO. NOMENCLATURE <b>12597035 BARREL ASSEMBLY</b>			2. CODE INDENT <b>19200</b>		3. SPI NO. <b>(AM)P12597035</b>				
4. NATIONAL STOCK NUMBER <b>1005012519701</b>			5. DATE OF DRAWING/SPI <b>09/23/98</b>		6. REVISION / ERR NO. <b>A/L8K2013</b>				
7. QUP <b>1/EA</b>		8. ICQ		9. UNIT PACK WT. (LB) (0.0) <b>8.07</b>		10. UNIT PACK CU (CU. FT) (0.000) <b>0.145</b>		11. UNIT PACK SIZE (INCHES) (00.0) <b>25.0 X 5.0 X 2.5</b>	
<div>12. MILITARY PRESERVATION <b>MIL-STD-2073-1,METHOD 33</b></div> <div>13. CLEANING *</div> <div>14. DRYING *</div> <div>15. PACKING</div> <div>a. LEVEL A <b>MIL-STD-2073-1</b></div> <div>b. LEVEL B <b>MIL-STD-2073-1</b></div> <div>16. MARKING <b>MIL-STD-129</b></div>			18. STEPS		19. REQD		20. DESCRIPTION		
			1		AR		<b>PRESERVATIVE,VV-L-800, BORE TUBE,DWG.7266299 BAG LINER,MIL-P-3420,ST-C,TY-I,CL-1 CONTAINER,MIL-B-117,TY-I,CL-C CUSHIONING,A-A-1898,GR-II,CL-B CONTAINER,ASTM D5118,ST-FPF,GR-W6C CLOSURE,ASTM D1974</b>		
			2		1				
			3		AR				
			4		1				
			5		AR				
			6		1				
7									

## 17. NOTES / DRAWING

**\*UNLESS OTHERWISE SPECIFIED, CLEANING AND DRYING SHALL BE IN ACCORDANCE WITH PARAGRAPH 5.2.1 OF MIL-STD-2073-1.**  
**WEIGHTS AND SIZES ARE ESTIMATED AND MAY VARY SLIGHTLY.**  
**INTERMEDIATE PACKAGING AND PACKING WILL BE IN ACCORDANCE WITH SPECIFICATION MIL-STD-2073-1 OR AS OTHERWISE SPECIFIED HEREON.**

WSC: **HC** ITEM SIZE: **24.8 X 3.94 X 1.58**ITEM WEIGHT: **7.1**APPROVED: **JAMES F. ZOLL**

STATEMENT A, UNLIMITED

## DOCUMENT SUMMARY LIST

Item: BARREL ASSY M240E1 M.G.  
NSN: 1005-01-251-9701  
Control Number/PRON: P19SQHX1

Identifies all first tier documents (cited in SOW) (applicable DIDs). Also included are all referenced documents (2nd, (includes DID block 10 references), 3<sup>rd</sup> and lower tier) which have been tailored.

### DOCUMENT CATEGORY:

CATEGORY 0 - Unless otherwise specified in the solicitation, contract, or contract modifications, all documents are for guidance and information only.

CATEGORY 1 - The requirements contained in the directly cited document are contractually applicable to the extent specified. All referenced documents are for guidance and information only.

CATEGORY 2 - The requirements contained in the directly cited document and the reference documents identified in the directly cited document are contractually applicable to the extent specified. All subsequently referenced documents are for guidance and information only.

CATEGORY 3 - Unless otherwise specified in the solicitation, contract or contract modification, all requirements contained in the directly cited document and all reference and subsequently referenced documents are contractually applicable to the extent specified.

Document Number (Contract Reference) Applicable Tailoring	Document Title	Document Date/ Document Category
1a. MIL-STD-973	Configuration Management	17 Apr 92 Cat 2

See section C clause(s) titled: Value Engineering Change Proposals, Engineering Change Proposals, Deviation and/or Ozone-Depleting Substances.

In the application of MIL-STD-973 Paragraphs 5.4.3, 5.4.4 and 5.4.8 apply, and are tailored as follows:

(1) Page 53, para 5.4.3.4., Delete "a contractor designed form, or a letter" in the first sentence.

(2) Page 53, para 5.4.3.3.2a., Line 5, add "or size" after "weight".

(3) Page 53, Delete para 5.4.3.5., and replace by, "Unless otherwise specified in the contract, requests for critical deviations should be approved or disapproved within 30 calendar days of receipt by the Government and for all other deviations within 60 calendar days of receipt by the Government."

(4) Para 5.4.3.5.1. Minor deviations.

Line 3. Delete "...by the activity...Class II change" and insert "by the Contracting Officer."

(5) Page 55, para 5.4.4.3.2a., Line 7, add "or size" after "weight".

(6) Page 56. Delete paragraph 5.4.4.5 and replace by "Unless otherwise specified in the contract, requests for critical waivers should be approved or disapproved within 30 calendar days of receipt by the Government and for all other RFWs within 60 calendar days of receipt by the Government."

(7) Para 5.4.4.5.1. Minor waivers.  
Lines 4 and 5. Delete "...Contract Administration Office (CAO)." Insert "...Configuration Manager and a Government Contracting Officer."

(8) Page 61, para 5.4.8.3.4., in line 6 add "or size" after "weight".

(9) Page 61, Add new para 5.4.8.3.4.1., "An RFD shall be supported by test data and analysis, where appropriate, and provided to support the decision regarding acceptance of the nonconformance."

(10) Page 61, Delete para 5.4.8.3.5. and replace by, "Unless otherwise specified in the contract, deviations are approved and authorized only by the Contracting Officer. Critical deviations should be processed within 30 calendar days of receipt by the Government and all other RFDs processed within 60 calendar days of receipt by the Government."

(11) Page 62, para 5.4.8.4, Delete lines 7 thru 10 and replace with "standard. All RFWs shall be submitted as specified in the contract for approval or disapproval and acceptance or rejection by the authorized Contracting Officer."

(12) Page 62, para 5.4.8.4.4., on line 6 add "or size" after "weight".

(13) Page 62, Add new para 5.4.8.4.4.1., "an RFW shall be supported by test data and analysis, where appropriate, and provided to support the decision regarding acceptance of the nonconformance."

1b. Interim Notice 3 (DO)	Configuration Management	13 Jan 95 Cat 2
1c. DI-CMAN-80639B (seq A001)	Engineering Change Proposal	13 Jan 95 Cat 2
1d. DI-CMAN-80640B (seq A002)	Request for Deviation	13 Jan 95 Cat 2
1e. DI-CMAN-80641B (seq A003)	Request for Waiver	13 Jan 95 Cat 2
1f. DI-CMAN-80642B (seq A004)	Notice of Revision	13 Jan 95 Cat 2
2. ANSI/ISO/ASQC Q9002 or equivalent	Model for Quality Assurance in Production, Installation & Servicing	18 Jul 94

3a. ANSI/ASQC Z1.1, Z1.2 & Z1.3 (Statistical Process Control Sec E)	American National Standards	1985 Cat 2
3b. OT-90-12138 (DD Form 1423)	Statistical Process Control (SPC) Plan	12 Jun 90 Cat 1

## DOCUMENT SUMMARY LIST

Item: BOLT, BREECH  
NSN: 1005-01-033-9410  
Control Number/PRON: P29SQCX2

Identifies all first tier documents (cited in SOW) (applicable DIDs). Also included are all referenced documents (2nd, (includes DID block 10 references), 3<sup>rd</sup> and lower tier) which have been tailored.

### DOCUMENT CATEGORY:

**CATEGORY O** - Unless otherwise specified in the solicitation, contract, or contract modifications, all documents are for guidance and information only.

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**CATEGORY 2** - The requirements contained in the directly cited document and the reference documents identified in the directly cited document are contractually applicable to the extent specified. All subsequently referenced documents are for guidance and information only.

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Document Number (Contract Reference) Applicable Tailoring	Document Title	Document Date/ Document Category
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1b. Interim Notice 3 (DO)	Configuration Management	13 Jan 95 Cat 2
1c. DI-CMAN-80639B (seq A001)	Engineering Change Proposal	13 Jan 95 Cat 2
1d. DI-CMAN-80640B (seq A002)	Request for Deviation	13 Jan 95 Cat 2
1e. DI-CMAN-80641B (seq A003)	Request for Waiver	13 Jan 95 Cat 2
1f. DI-CMAN-80642B (seq A004)	Notice of Revision	13 Jan 95 Cat 2
2. ANSI/ISO/ASQC Q9002 or equivalent	Model for Quality Assurance in Production, Installation & Servicing	18 Jul 94
3a. DOD-P-16232F INT Amd 1 (TDPL)	Phosphate Coating Heavy Manganese or Zinc Base (for Ferrous Metal)	09 Sep 92 Cat 2
3b. DI-NDTI-80603 (DD Form 1423)	Test Procedure	01 Jun 90 Cat 1

DOCUMENT SUMMARY LIST  
STATEMENT OF WORK

PRON P195QHX1 Barrel ASSY

DOCUMENT CATEGORY

CATEGORY 1 - The requirements contained in the directly cited document are contractually applicable to the extent specified. Unless otherwise specified in the solicitation, contract or contract modification, all requirements contained in reference and subsequently referenced documents are contractually for guidance and information only.

CATEGORY 2 - The requirements contained in the directly cited document and the reference documents identified in the directly cited document are contractually applicable to the extent specified. Unless otherwise specified in the solicitation, contract or contract modifications, all requirements contained in the subsequently referenced documents within reference documents are contractually for guidance and information only.

CATEGORY 3 - Unless otherwise specified in the solicitation, contract or contract modifications, all requirements contained in the directly cited document and all reference and subsequently referenced documents are contractually applicable to the extent specified.

DOCUMENT NUMBER (CONTRACT REFERENCE) APPLICABLE TAILORING CATEGORY	DOCUMENT SUMMARY	DOCUMENT DATE/ DOCUMENT
1. FAR PART 45 (ACCTBY INST, para 1,9)	Federal Acquisition Regulation	1 Apr 84. Cat 3
2. N/A (ACCTBY INST, para 4a(1))	Statement of Work	N/A Cat 2
2. DI-MGMT-80544A (Sequence A001)	Transportation Discrepancy Report	8 Nov 90 Cat 1



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4.a. N/A (ACCTBY INST, para 4a(2))	Statement of Work	N/A Cat 2
4.b. DI-MGMT-80503 (Sequence A002)	Report of Shipping (Item) and Packaging Discrepancy	30 Dec 87 Cat 1

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5.a. N/A (ACCTBY INST, para 5)	Statement of Work	N/A Cat 2
5.b. DI-MGMT-80408A (Sequence A003)	Request for Government Furnished Materiel	24 Apr 91 Cat 1

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6.a. N/A (ACCTBY INST, para 6)	Statement of Work	N/A Cat 2
6.b. DI-MGMT-80438A (Sequence A004)	Government Furnished Materiel (GFM) Consumption Report	24 Apr 91 Cat 1

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## LIST OF ADDRESSES

Commander  
U.S. Army Industrial Operations Command  
ATTN: AMSIO-\_\_\_\_\_ (see block 14 of DD form 1423 for symbols that apply)  
Rock Island, IL 61299-6000

Director  
Armament and Chemical Acquisition, and Logistics Activity  
ATTN: AMSTA-AC\_\_\_\_\_ (see block of DD form 1423 for symbols that apply)  
Rock Island, IL 61299-8630

Director  
U.S. Army, Armament, Research, Development & Engineering Center  
ATTN: AMSTA-AR\_\_\_\_\_ \*(R) (see block of DD form 1423 for symbols that apply)  
Rock Island, IL 61299-7300

\*When letter in parentheses at end of office symbol is a "R", use Rock Island address;  
when it is a "D", use Picatinny Arsenal address.

### E-MAIL ADDRESSES:

AMSTA-AR-QA\_\_(R)      amsta-ar-qa-cdrl@ria-emh2.army.mil

**ADDRESS CODE DISTRIBUTION SHEET  
FOR ECP/RFD/RFW/VECP**

**1. Concurrent distribution of Value Engineering Change Proposals (VECPs), Engineering Change Proposals (ECPs), Request for Deviations (RFDs) shall be submitted by the Contractors as follows:**

**2. The contractor shall submit copies as required and as identified below to: Director, U.S. Army Armament Research, Development and Engineering Center, ATTN: AMSTA-AR-QAD (ECPs), Rock Island, IL 61299-7300.**

- |                      |   |
|----------------------|---|
| <b>a. VECPs -</b>    | <b>original plus 3 copies<br/>original (Tools &amp; Equipment)<br/>original plus 2 copies (Navy or Air Force)</b> |
| <b>b. ECPs -</b>     | <b>original plus 2 copies<br/>original (Tools &amp; Equipment)<br/>original plus 2 copies (Navy or Air Force)</b> |
| <b>c. RFDs/RFWs-</b> | <b>original plus 2 copies<br/>original plus 2 copies (Navy or Air Force)</b>                                      |

**3. Provide one copy designated "Advance Copy" to one of the following design agencies if the agency is cited in the contract:**

**a. Chemical Command: Commander, Chemical Biological Defense Agency, ATTN: SCBRD-ENE-D, Aberdeen Proving Ground, MD 21010-5423.**

**b. U.S. Navy: Commander, Naval Surface Warfare Center, Crane Division, ATTN: Code 40, Crane, IN 47522-5000, or Commander, Naval Air Warfare Center, Weapons Division, 521 9th St., ATTN: Code 332200E, Point Mugu, CA 83042-5001.**

**c. U.S. Air Force: Commander, U.S. Army Industrial Operations Command, ATTN: AMSIO-ASI-SA (Mr. Flood ASD/YH), Eglin Air Force Base, FL 32542-5000, or Commander, Ogden Air Logistics Center, ATTN: OO-ALC/LIWGE, 6034 Dogwood Ave., Hill Air Force Base, UT 84056-5816.**

**4. Provide one copy designated "Advance Copy" to:**

**a. Contracting Officer: Director, Armament and Chemical Acquisition, and Logistics Activity, Rock Island, IL 61299-8630 (ACALA items) or Commander, Industrial Operations Command, Rock Island, IL 61299-6000 (IOC items).**

**b. Administrative Contracting Officer.**

**5. For VECPs only, provide one copy designated "Advance Copy" to the Value Engineering Division: Commander, U.S. Army Industrial Operations Command, ATTN: AMSIO-RMV, Rock Island, IL 61299-6000.**

**6. When ECPs, RFWs, RFDs are determined to be Urgent, Critical and/or Schedule impacting, an action copy shall be provided to AMSTA-AR-QAD via data facsimile (FAX) to 309-782-6450. This transmission is to be immediately followed with the usual hard copy mailing.**

## ACCOUNTABILITY INSTRUCTIONS

PRON P195QHx1, Barrel Assembly,

1. Transfer of Accountability. Government furnished material (GFM) for consumption/incorporation: Accountability for this material is transferred to the Contractor under provisions of the FAR. The Contractor shall maintain the official property records in accordance with Part 45. Cited data item descriptions provide transaction reporting necessary for accurate physical and fiscal accounting for material in the possession of defense contractors.

2. Point of contact for accountability.

Director  
ACALA  
ATTN: AMSTA-AC-NCDA  
Rock Island, IL 61299-7630  
Commercial Phone: (309) 782-4272/7616

3. All Data/Reports to be submitted electronically utilizing E-Mail with attachments of MSWORD, MICROSOFT EXCEL, or Flat Text file software packages. If unable to E-Mail, reports to be submitted on 3 1/4 1.44M floppy disks.

4. Material Receipt by Contractor.

a. Discrepancy Reporting: Discrepancies shall be distinguished and reported as one of the following:

(1) Transportation type discrepancy: This discrepancy is evident when material received disagrees with the condition, quantity, or type from that property described on the bill of lading or other transportation document. See DI-MGMT-80544A.

(2) Shipping type discrepancy: This discrepancy is evident when freight is opened and the contents do not agree with the supply shipping documents. See DI-MGMT-80503, Report of Shipping (Item) and Packaging Discrepancy.

(3) Transactions may also be transceived by AUTODIN utilizing address routing indicator code RUQADUE with content indicator code AHAE.

5. MILSTRIP Requisitioning.

a. MILSTRIP requisition authority is granted for items identified by NSN and quantities (not to be exceeded) in this contract. MILSTRIP requisitions will be submitted in accordance with DD Form 1423, DI-MGMT-80408A.

b. Requisitions submitted under this contract shall contain the following data:

- (1) Document Identifier Code Modifier (CC 3): A
- (2) Routing Identifier Code (CC 4-6): A84
- (3) Media and Status Code (CC 7): S
- (4) Supplementary Address (CC 45-50): Blank
- (5) Signal Code (CC 51): TBD
- (6) Fund Code (CC 52-53): TBD
- (7) Distribution Code (CC 54): S
- (8) Project Code (CC 57-59):
- (9) Priority (CC 60-61): Blank
  - 03 Work Stoppage
  - 06 Anticipated Work Stoppage
  - 13 Routine
- (10) Advice (CC 65-66): 2J

6. Consumption of GFM. Consumption of GFM shall be reported in accordance with DD Form 1423. See DI-MGMT-80438A.

7. Excess GFM.

a. Inventory: In accordance with the FAR, subpart 45.508-1, immediately upon termination or completion of a contract, the Contractor shall perform and cause each subcontractor to perform a physical inventory, adequate for disposal purposes, of all GFM applicable to the contract.

b. Reporting: In accordance with the FAR, subpart 45.608, the Plant Clearance Office will determine the categories of screening required and initiate screening action.

c. Purchase or Retention: The FAR, subpart 45.604 and applicable Government restrictions apply.

**DATA ITEM DESCRIPTION**FORM APPROVED  
OMB NO. 0704 0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, Va 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188) Washington, DC 20503

**1. TITLE**

GOVERNMENT FURNISHED MATERIEL (GFM) CONSUMPTION REPORT

**2. IDENTIFICATION NUMBER**

DI-MGMT-80438A

**3. DESCRIPTION/PURPOSE**

3.1 This Data Item Description (DID) requires the contractor to report to the Management Control Activity (MCA) items and quantities of GFM used during the reporting period.

3.2 This DID facilitates both financial inventory accounting and property accounting for GFM items.

**4. APPROVAL DATE  
(YYMMDD)****5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)**

A/AMSMC-MMD

**6a. DTIC APPLICABLE****6b. GIDEP APPLICABLE****7. APPLICATION/INTERRELATIONSHIP**

7.1 This DID contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement for this data included in the contract.

7.2 This DID is applicable to all contracts under which we receive GFM for consumption.

7.3 This DID supersedes DI-MGMT-80438.

**8. APPROVAL LIMITATION****9a. APPLICABLE FORMS****9b. AMSC NUMBER**

A6109

**10. PREPARATION INSTRUCTIONS**

10.1 Format. The format shall be an 80 column Electronic Accounting Machine (EAM) card format.

10.2 Content. Following are the card instructions:

10.2.1 Item 1 - DOCUMENT IDENTIFIER CODE (CC 1-3). Code which identifies the purpose of this transaction and the system to which it pertains. Constant "BZE".

10.2.2 Item 2 - MCA ROUTING IDENTIFIER CODE (RIC) (CC 4-6). Code which identifies the address to which transaction will be sent. Enter the RIC of the appropriate MCA which will be specified in the contract.

10.2.3 Item 3 - BLANK (CC 7).

10.2.4 Item 4 - NATIONAL STOCK NUMBER (NSN) OF GFM (CC 8-22). Enter the 13-digit NSN which identifies the item consumed or incorporated.

(Continued on Page 2)

**11. DISTRIBUTION STATEMENT**

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

## Block 10, Preparation Instructions (Continued)

10.2.5 Item 5 - UNIT OF ISSUE (CC 23-24). The 2-position alphabetic abbreviation expressing a determinate quantity of an item that will be issued, by which accountable records are maintained. Enter the unit of issue of the GFM specified in the contract.

10.2.6 Item 6 - QUANTITY CONSUMED (CC 25-29). Quantity of GFM (NSN CC 8-22) consumed or incorporated. Right justify and zero fill. Example: 5 shall be written as 00005.

10.2.7 Item 7 - NSN OF END ITEM (CC 30-42). Enter the 13 digit NSN of item upon which GFM was utilized.

10.2.8 Item 8 - BLANK (CC 43).

10.2.9 Item 9 - SUPPLY SOURCE (CC 44). Enter appropriate code to identify source of GFM.

a. P - Requisitioned through MCA.

b. J - Obtained by cannibalization of Government materiel.

10.2.10 Item 10 - DEPARTMENT OF DEFENSE ACTIVITY ADDRESS CODE (DODAAC) (CC 45-50). Six position code which was assigned to the contractor after contract award and which authorizes the contractor to receive or ship materiel or facilitates billing. This DODAAC may be obtained from the Procuring Contracting Officer.

10.2.11 Item 11 - BLANK (CC 51-66).

10.2.12 Item 12 - REPORT SEQUENCE NUMBER (CC 67-69). Number each report sequentially through duration of the contract, beginning with 001.

10.2.13 Item 13 - CONTRACT CALL ORDER NUMBER (CC 70-73). If applicable, enter the four-position call order number, if no call order number exists, this field shall be blank.

10.2.14 Item 14 - CONTRACT LINE ITEM NUMBER (CLIN) (CC 74-77). Mandatory entry, must contain the four-position CLIN against which the GFM was consumed.

10.2.15 Item 15 - SUBORDINATE CONTRACT LINE ITEM NUMBER (SUB-CLIN) (CC 78-79). Enter the two position SUB-CLIN if applicable. If no SUB-CLIN exists, this field shall be left blank.

10.2.16 Item 16 - BLANK (CC 80).

**DATA ITEM DESCRIPTION**FORM APPROVED  
OMB NO. 0704 0188

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**1. TITLE**

TRANSPORTATION DISCREPANCY REPORT

**2. IDENTIFICATION NUMBER**

DI-MGMT-80544A

**3. DESCRIPTION/PURPOSE**

3.1 The Transportation Discrepancy Report provides notification when material received disagrees with condition, quantity, or type as described on the Bill of Lading or other transportation document.

(Continued on Page 2)

4. APPROVAL DATE  
(YYMMDD)  
901108

5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)  
A/AMSMC-MMD

6a. DTIC APPLICABLE

6b. GIDEP APPLICABLE

**7. APPLICATION/INTERRELATIONSHIP**

7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.

7.2 This DID is applicable to receipt of Government furnished material by a contractor.

(Continued on Page 2)

**8. APPROVAL LIMITATION****9a. APPLICABLE FORMS**

SF 361

**9b. AMSC NUMBER**

A5036

**10. PREPARATION INSTRUCTIONS**

10.1 Format. The Transportation Discrepancy Report shall be as delineated on Standard Form 361.

10.2 Content. The Transportation Discrepancy Report content shall be in accordance with the following:

10.3 Specific Instructions.

10.3.1 Item 1 - DATE. Current Julian date of request for information. Example: 30 January 1984 would be entered as 4030.

10.3.2 Item 2 - REPORT NUMBER. This number is made up of the reporting activity's Department of Defense Activity Address Code (DODAAC) followed by a four digit number which starts with 0001 and goes to 9999 or to the end of the calendar year. The first Transportation Discrepancy Report of each year will always be 0001.

10.3.3 Item 3 - TO. Name and address (including ZIP code) of the office to which the notification will be mailed.

10.3.4 Item 4 - REPORTING ACTIVITY. Name and address (including ZIP code) of the activity with the DODAAC entered in the shaded area.

(Continued on Page 2)

**11. DISTRIBUTION STATEMENT**

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.



## 7. APPLICATION/INTERRELATIONSHIP (Continued)

7.3 Information applicable to the reporting of transportation discrepancies is contained in a joint publication (Army Regulation 55-38, NAVSUP Instruction 4610.33C, Air Force Regulation 75-18, Marine Corps Order P4610.19D, Defense Logistics Agency Regulation 4500.15) entitled "Reporting of Transportation Discrepancies in Shipments".

7.4 Copies of the joint publication are available through normal service distribution channels. The office of primary interest in the joint publication is the Commander, Military Traffic Management Command, ATTN: MT-ITD, Washington, DC 20315.

7.5 This Data Item Description supersedes DI-MGMT-80544.

## 3. DESCRIPTION/PURPOSE (Continued)

3.2 The principal use of this report is to provide documented proof of transportation discrepancies to support the following: Loss and damage claims against the carrier or contractor; loss and damage prevention; and changes to financial and property/inventory files.

## 10. PREPARATION INSTRUCTIONS (Continued)

10.3.5 Item 5 - CONSIGNOR. Name and address (including ZIP code) of the activity that directed the shipment with the DODAAC entered in the shaded area. If shipped by a contractor, this activity will be the one that administered the contract.

10.3.6 Item 6 - CONSIGNEE. Name and address (including ZIP code) of the activity shown as consignee on the transportation document. Enter the DODAAC in the shaded area. If the reporting activity is the consignee enter "Same as 4."

10.3.7 Item 7 - SHIPPER. Name and address (including ZIP code) of the activity making the shipment for the consignor. If the shipper is the consignor, enter "Same as 5." If the shipment is containerized, include the name of the activity that stuffed the container.

10.3.8 Item 8 - CARRIER ROUTING AND IDENTIFICATION. Enter Standard Carrier Alpha Codes (SCAC) from transportation document in the proper sequence in the shaded blocks. Enter name of carrier, and on other than Less Truck Loan (LTL) the identification number of car, truck, trailer, or the name of the vessel. For containers, show the trailer or container number and if it is a SEAVAN, show owner. For containers, also show the Transportation Control Number (TCN) and, when known, the voyage number. For Military Airlift Command (MAC), QUICKTRANS, or LOGAIR shipments, show the flight or mission number and the air manifest number.

10.3.9 Item 9 - POINT OF ORIGIN. Leave blank unless different from block 5.

10.3.10 Item 10 - CARRIER's PRO/FREIGHT BILL NO. Copy number from the carrier's delivery receipt.

10.3.11 Item 11 - DESTINATION. Leave blank unless different from block 6.

10.3.12 Item 12 - BILL OF LADING NO/TYPE. Enter number and indicate type; i.e., Government Bill of Lading (GBL) or Contractor Bill of Lading (CBL).

## 10. PREPARATION INSTRUCTIONS (Continued)

10.3.13 Item 13 - MODE CODE. Choose correct code from the following:

CODE	DESCRIPTION
A	Motor, truckload
B	Motor, less than truckload
C	Van (unpacked, uncrated personal or Government property)
D	Driveaway, truckaway, towaway
E	Bus
F	MAC
G	Surface parcel post
H	Air parcel post
I	Government trucks, for shipment outside local delivery area
J	Small package carrier
K	Rail, carload*
L	Rail, less than carload*
M	Freight forwarder
N	LOGAIR
O	Organic military air (including aircraft of foreign governments)
P	Through Government Bill of Lading (TGBL)
Q	Air freight, air express, air charter (commercial)
R	Expedited air freight
S	Scheduled truck service (applies to contract carriage, guaranteed traffic routings and/or scheduled service)
T	Air freight forwarder
U	QUICKTRANS
V	SEAVAN
W	Water, river, lake, coastal (commercial)
X	Bearer walk-thru (customer pickup of materiel)
Y	Intra-theater airlift service
Z	Military Sealift Command (MSC) (controlled contract or arranged space)
2	Government watercraft, barge, lighter
3	Roll On Roll Off (RORO) service
4	Armed Forces Courier Service (ARFCOS)
5	United Parcel Service
6	Military Official Mail (MOM)
7	Express mail
8	Pipeline
9	Local delivery by Government or commercial truck includes on-base transfers, deliveries between air, water, or motor terminals, and adjacent activities. Local delivery areas are identified in commercial carriers' tariffs which are filed and approved by regulatory authorities.

\*Includes Trailer/Container-On-Flat-Car (excluding SEAVAN).

10.3.14 Item 14 - DATE CARRIER SIGNED FOR SHIPMENT. Julian date that carrier signed for the shipment.

10.3.15 Item 15 - DATE CONSIGNEE RECEIVED SHIPMENT. Julian date on which the consignee signed for the shipment.

## 10. PREPARATION INSTRUCTIONS (Continued)

10.3.16 Item 16 - DATE DISCREPANCY DISCOVERED. Julian date.

10.3.17 Item 17 - DATE CARRIER NOTIFIED. Julian date on which the commercial carrier was first notified (as in case of pilferage, theft, vandalism, partial loss or damage), and method, e.g. "3133 phone".

10.3.18 Item 18 - NAME OF PERSON CONTACTED. Show the name and telephone number of the person contacted.

10.3.19 Item 19 - SEAL NUMBERS AND CONDITION. Place an "X" in the proper block and show the seal number and condition.

10.3.20 Item 20 - ACQUISITION DOCUMENT AND/OR TRANSPORTATION CONTROL NO. Show both the numbers or the one on hand.

10.3.21 Item 21 - COMMODITY DESCRIPTION AND/OR NATIONAL STOCK NO (NSN). Show item name and NSN or part number.

10.3.22 Item 22 - TYPE OF PACK. Choose the correct two character (alpha or alphanumeric) code from the following:

- a. Military Sealift Command VAN (MSCVAN), Military VAN (MILVAN), and Sea VAN (SEAVAN) Shipments.

CODE	DESCRIPTION
A _____	MSC leased/controlled SEAVAN or MILVAN (MSCVAN)
Y _____	MILVAN
Z _____	SEAVAN

(Second position Code for MSCVANs, MILVANs and SEAVANs shown below:

A	Loaded to capacity by ocean carrier
B	Loaded to capacity by military terminal
C	Loaded to capacity by military shipping activity
D	Loaded to capacity by vendor
E	Loaded to capacity by contract shipment consolidation facility
F	Loaded to less than capacity by military shipping activity with loading to capacity completed by contract shipment consolidation facility
L	Loaded to less than capacity by military shipping activity, loading completed by military terminal
M	Loaded to less than capacity by vendor, loading completed by military terminal
N	Loaded to less than capacity by contract shipment consolidation facility, loading completed by military terminal
P	Loaded to less than capacity with military cargo by ocean carrier, commingled with commercial cargo in accordance with the MSC Container Agreement and Rate Guide
T	Loaded to less than capacity by military shipping activity, loading completed by ocean carrier
U	Loaded to less than capacity by vendor, loading completed by ocean carrier

## 10. PREPARATION INSTRUCTIONS (Continued)

CODE	DESCRIPTION
V	Loaded to less than capacity by contract shipment consolidation facility, loading completed by ocean carrier
W	Loaded to less than capacity by vendor, loading completed by contract shipment consolidation facility
Z	Empty MILVAN or SEAVNA
3	Loaded to less than capacity by military shipping activity
4	Loaded to less than capacity by vendor
5	Loaded to less than capacity by contract shipment consolidation facility

## b. Container Express (CONEX) Shipments.

X \_\_\_\_\_ CONEX

(Second position Code for CONEX Shipments based on CONEX serial number shown below)

0	00001 - 99999
1	100000-199999
2	200000-299999
3	300000-399999
4	400000-499999
5	500000-599999
6	600000-699999
7	700000-799999
8	800000-899999
9	900000-999999

## c. Breakbulk Shipments.

CODE	DESCRIPTION
BD	Bundle
BE	Bale
BG	Bag, burlap or cloth
BL	Barrel
BS	Basket
BX	Box
CA	Cabinet
CB	Carboy
CC	HHG Containers, wood (Federal Specification PPP-B-580)
CL	Coil
QN	Can
CO	Container, other than Code CU, CW, or MX
CR	Crate
CS	Case
CT	Carton
CU	Container, Navy cargo transporter
CW	Container, commercial highway lift
CY	Cylinder
DB	Duffelbag
DR	Drum

## 10. PREPARATION INSTRUCTIONS (Continued)

CODE	DESCRIPTION
EC	Engine container
ED	Engine cradle or dolly
FK	Footlocker
HA	Hamper
KE	Keg
LS	Loose, not packaged
MW	Multi-wall container (formerly referred to as triple wall or tri-wall secured or attached to a warehouse pallet)
MX	Mixed (more than one type of shipping container)
PC	Piece
PL	Pail
PT	Palletized unit load, other than Code MW
RL	Reel
RO	Roll
RT	RORO
SA	Sack, paper
SB	Skid, box
SD	Skid
SH	Sheet
SL	Spool
SW	Suitcase
TB	Tub
TK	Trunk
TU	Tube
UX	Unitized (use Code RT for unitized cargo on RORO)
VC	Van Chassis
VE	Vehicle
VO	Vehicle in operating condition
VS	SEAVAN-TOTE (Totem Ocean Trailer Express)
WR	Wrapped

10.3.23 Item 23 - QUANTITY DISCREPANT (PIECES). Show the number of pieces reported as discrepant for each line entry.

10.3.24 Item 24 - TYPE AND CAUSE CODE. Choose the correct two character (alpha or alphanumeric) code from the following:

Discrepancy Type	1st Position Code	Discrepancy Cause	2nd Position Code
a. Astray	A	Incomplete, illegible missing marking/ label/tag	3
		Hotline visit	H
		Carrier initiated visit	C
		Routine Visit	R
		Missing billing	4
		Hotline visit	5
		Carrier initiated visit	6
		Routine visit	7
		Unknown	A

## 10. PREPARATION INSTRUCTIONS (Continued)

Discrepancy Type	1st Position Code	Discrepancy Cause	2nd Position Code
b. Overage	O	Improper documentation	5
		Incomplete marking/missing label/tag	3
		Defaced/illegible marking	4
		Improper loading/stowing	K
		Unknown	O
c. Shortage	S	Leakage/spoilage/evaporation	L
		Improper documentation	5
		Theft	T
		Pilferage	P
		Status "W" cargo (Military Traffic Management Command (MTMC) terminal use only)	I
		Improper loading/stowing	K
		Unknown	S
d. Damage	D	Fire	F
		Improper loading/stowing/blocking and bracing	K
		Materials handling equipment	6
		Marine casualty	1
		Spoilage	G
		Rough handling	Q
		Stevedoring	2
		Water damage	E
		Wreck	W
		Vandalism	V
		Concealed damage	Z
e. Other	X	Broken, missing, improper, or inadequate seals	B
		Special contract or carrier services not provided on unclassified or nonprotected cargo	C
		Excess transit time	H
		Incomplete marking/missing label/tab	3
		Defaced/Illegible marking	4
		Improper carrier handling, service, or equipment	J
		Improper loading, stowing, blocking or bracing (if no actual damage)	K
		Certification of hazardous material (DD Form 1387-2) missing or incorrect	L
		Improper marking or labeling of hazardous material (other than DD Form 1387-2 violation)	M
		Misconsignment	N
		Special contract or carrier services not provided on classified or protected cargo (other than DD Form 1907 (Signature and Tally Record) violations))	R
		Signature Security Service (DD Form 1907)	S
		Not specified above. (Describe in remarks	X

## 10. PREPARATION INSTRUCTIONS (Continued)

10.3.25 Item 25 - UNIT OF ISSUE. Show the two-letter abbreviation of the type of units under which the material was issued. See shipping document.

10.3.26 Item 26 - UNITS BILLED/SHIPPED. Show the total number of units that were shown on the billing or shipping document.

10.3.27 Item 27 - DISCREPANT UNITS. Enter the number of units of issue that were found to have discrepancies.

10.3.28 Item 28 - DISCREPANT WEIGHT. Show the total weight for each discrepant line entry in block 23.

10.3.29 Item 29 - VALUE OR COST OF REPAIRS. For shortages, enter the replacement value. For over/astay freight, enter the value of the material. For repairable damage, enter the total of the cost to repair plus the transportation costs to and from the repair shop. For nonrepairable damage, use the total of replacement cost plus any other costs incurred to salvage the materials, minus amount recovered through salvage.

10.3.30 Item 30 - REMARKS. This is the place to request information needed in the investigation of the discrepancy. Include photographs (if available) or any document the shipper may not have that will aid in their reply. Use this space to confirm notification to carrier. Explain circumstances and responsibility on miscellaneous discrepancies.

10.3.31 Item 31a - NAME OF PREPARER. Self-explanatory.

10.3.32 Item 31b - TITLE. Self-explanatory.

10.3.33 Item 31c - TELEPHONE NO. Show both the commercial and AUTOVON or Federal Telephone Service (FTS) telephone numbers of the person signing the form.

10.3.34 Item 31d - SIGNATURE. Self-explanatory.

<b>TRANSPORTATION DISCREPANCY REPORT</b>	1. DATE	2. REPORT NUMBER	FORM APPROVED OMB NO. 3090-0093
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**PART I**

☐ REQUEST FOR INFORMATION (RFI)    
 ☐ INITIAL NOTIFICATION    
 ☐ MISCELLANEOUS PROBLEMS

3. TO	4. REPORTING ACTIVITY
5. CONSIGNOR	6. CONSIGNEE
7. SHIPPER	8. CARRIER ROUTING AND IDENTIFICATION
9. POINT OF ORIGIN	10. CARRIER'S PRO/FREIGHT BILL NO.
11. DESTINATION	12. BILL OF LADING NO./TYPE

13. MODE CODE	14. DATE CARRIER SIGNED FOR SHIPMENT	15. DATE CONSIGNEE RECEIVED SHIPMENT	16. DATE DISCREPANCY DISCOVERED	17. DATE CARRIER NOTIFIED	18. NAME OF PERSON CONTACTED
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19. SEAL NUMBERS AND CONDITION

☐ INTACT    
 ☐ BROKEN/MISSING (Include details)

ACQUISITION DOCUMENT AND/OR TRANSPORTATION CONTROL NO. 20	COMMODITY DESCRIPTION AND/OR NATIONAL STOCK NO. (NSN) 21	TYPE OF PACK 22	QUANTITY DISCREPANT (PIECES) 23	TYPE AND CAUSE CODE 24	ISSUE DATA				VALUE OR COST OF REPAIRS 29
					UNIT OF ISSUE 25	UNITS BILLED/ SHIPPED 26	DISCREPANT		
							UNITS 27	WEIGHT 28	

30. REMARKS (See preparation instructions of covering regulation for suggested information)

31A. NAME OF PREPARER (Type or print)	31B. TITLE
31C. TELEPHONE NO.	31D. SIGNATURE
32. REPLY	

33. NAME OF RESPONDENT (Type or print)	33B. TELEPHONE NO.
33C. ADDRESS	33D. SIGNATURE
	33E. DATE



## PART II - (FOR CLAIMS PURPOSES)

34. THIS IS A SURVEY DOCUMENT.

☐ YES ☐ NO

35. DATE

36. TO:

## 37. RESPONSIBILITY

☐ CARRIER☐ SHIPPER/CONTRACTOR☐ TRANS. SHIPPING  
ACTIVITY☐ RECEIVER☐ OTHER  
(Specify)38. EXCEPTION NOTED ON CARRIERS DELIVERY  
RECEIPT? (If "NO," explain in Remarks)☐ YES ☐ NO39. DOCUMENTS ATTACHED? (If "YES," list in  
Remarks)☐ YES ☐ NO

40. PHOTOGRAPHS ATTACHED?

☐ YES ☐ NO

## 41. INSPECTION DATA

☐ CARRIER INSPECTED  
(Report attached)☐ INSPECTION WAIVED  
(Waiver attached)☐ ORAL WAIVER (Provide name,  
title, and date in Remarks)☐ GOVERNMENT INSPECTED  
(Report attached)

## 42. DISPOSITION DATA

☐ REJECTED  
(Receipt attached)☐ REPAIRED AT GOVERNMENT  
EXPENSE (Bill attached)☐ OTHER (Explain in Remarks)

43. REMARKS (See preparation instructions of covering regulation for suggested information)

## 44. DISTRIBUTION OF COPIES

45A. NAME OF PREPARER (Type or print)

45B. TITLE

45C. TELEPHONE NO.

45D. SIGNATURE

## 46. ACTION BY REVIEWING OFFICIALS

A. ABOVE ITEMS HAVE BEEN

☐ EXPENDED☐ RECEIVED

B. INVENTORY ACCOUNT

C. CHARGE/TRANSFER TO:

D. ACCOUNTING  
CLASSIFICATION

E. APPROVED TO HOLD

RESPONSIBLE IN THE AMOUNT OF \$

F. APPROVING  
OFFICIAL

NAME (Type or print)

TITLE

SIGNATURE

DATE

## 47. ACTION BY CLAIMS OFFICE